

MAYUR BARDOLIA

*Teaching Assistance at Dept. Of Human Resource Development
at VNSG University
International Trainer, Author,
Online Instructor and course publisher*

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A Brief Biography

I am result focused, flexible, passionate and resilient teaching and Learning & development professional with first-hand experience in teaching and corporate sectors and with types of people at all levels. I am able to create open and healthy relationship with students and act as a mentor to help them to attain sustainable life-long success. I create joyful, happy and objective oriented environment to help your learners to learn peacefully, creatively and purposefully to achieve excellence.

My ultimate commitment is to satisfy the needs of your students as well as organization.

Professional Experience

Teaching Assistant and Placement Officer at Department of Human Resource Development, VNSGU, Surat, July'2016

Teaching and delivering knowledge of various subjects such as,

- Interpersonal conflict and managing stress
- Performance management and talent management
- Business communication
- Strategic Human Resource Management
- Organizational Psychology
- Corporate Leadership

As a placement officer,

- To help students to find right employment
- To creating rapport with industries in order to attract them to hire candidates from the department
- Conducting various training and development activities to make students employable
- Helping students to make their CVs appealing and preparing to win the interviews
- Communicating with alumni to understand the recent trends in the employment and guiding current students accordingly

Visiting Faculty at Dept. Of Human Resource Development, VNSGU, Surat for more than a 3years (June'2013- June'2016)

- Teaching and delivering knowledge of various subjects such as
 - **Fundamentals of Psychology**
 - **Training & Development**
 - **Industrial Psychology**
 - **Organizational Behavior**
 - **Business Communication**

- **Emerging trends in HR**
- **Office Management**
- **Strategic Human Resource Management**

- As a 'NO-BOX Thinker', I design each module with creative ideas to make students understood. I believe in making things simple to understand. I design my classes with live demonstrations, stories, real-life examples, role-plays, games and PowerPoint presentations.
- I always encourage my students to raise questions and doubts because that's one of the best ways to connect with students and to know their level of understanding.
- I inspire students to increase their level of confidence by allowing them to share their ideas and perspectives in front of the classroom.
- As I am equipped with life-coaching skills, I can also transform my students and make learning process joyful and easy.
- I also assist students to get rid of phobias, negativity, anxiety, stress, limiting beliefs, anger and frustration and create quick and lasting transformation

Working as a Visiting Faculty at Institute of Company Secretary (ICSI)- Surat Chapter, for more than 3 years (June'2013- till date)

Teaching and delivering knowledge of various subjects such as

- ✓ **Business Management**
- ✓ **Ethics**
- ✓ **Business Communication**
- Delivering the knowledge to professionals, I present subjects with case-studies, real-life challenges and debate so that students can understand real-life scenario easily.
- I have the mastery over turning theories into practical examples, games and stories which helps them to get more clarity over subjects.

Results Coach – India & UK, June'2009 to present Day

- I am working with highly committed people to create powerful results in their personal as well professional life. The focus of my work is on influencing the desired outcomes of entrepreneurs, executives, business owners, and companies. I am a frequent keynote speaker on Coaching and Leadership. I share potent insights on impacting performance and getting to the source of challenging problems with mid-sized and large organizations throughout the world.
- I am frequently contacted by businesses seeking my unique approaches to addressing anemic growth and stagnation in highly competitive environments. My ability to train my clients to resolve complex and challenging issues with speed and precision has made me one of the most in-demand performance facilitators.
- I help people to create powerful results in their personal as well as professional life beyond their wildest dreams.

International Trainer, India & UK, July 2008 to Present Day

- I set up my own business, delivering management consulting and development programs for a target market of Individual clients as well as corporate clients, leading a team of up to 5 staff to deliver measurable results for clients in every market sector.
- I have consolidated my experience of working in both private sector training and a highly regarded business school to build a new approach to learning and development program design and delivery.
- My relationship with clients ranged from a complete, outsourced L&D service to the provision of tactical L&D solutions to business problems. At all times, my focus was on delivering performance- led projects, linked directly to business metrics

and producing clear and sustainable results.

- I delivered the full L&D life cycle, from needs analysis and design through to deliver and evaluation. With experience in managing third party providers and managing costs accordingly, I have the ability to build solid working relationships at all levels in a business, from shop floor to board room, to develop credibility, trust and respect for L&D functions and processes.
- I also worked as a freelance writer in this time, ghost writing articles, sales materials and training materials for various clients in the India and UK.
- I have designed and delivered training programs within the Neuro Linguistic Programming (NLP) field alongside business and personal coaching.

Online Course Creator and Educator, July'2015 - Present Day

- I have reached people across the world and educating people on various topics. My prime purpose is to educate people who are willing to get high quality knowledge and skill. **I have published 9 online courses so far which has 24+ hours of high impact and engaging content with 250+ video modules in total and 4,000+ students enrolled in total.**
- So far, I have published following courses :
 - Introduction to NLP (Neuro Linguistic Programming) made easy - A guide and toolkit to create successful life. Learn the system to quick, powerful and lasting life change
 - Conversational Hypnosis :Communicate to influence powerfully - The Complete course to master the skill of communication to get the results you want & motivate people to take action
 - Communication Skills for Beginner - Everything you want to know about how to EXACTLY communicate like a pro even if you don't know anything about it
 - How to deal with doubts in your business - Because the only thing that stops you from achieving what you want in your business is the 'DOUBT' you have
 - How to Build Hypnotic Rapport & Make people feel comfortable - Communicate & connect hypnotically with more people & make more friends; also make them like & trust You with comfort
 - Conquer Your Procrastination & Get Your Things Done Easily - Proven strategies to increase your productivity dramatically and DOUBLE what you get done every day
 - How to be a badass winner in your business? - The exact, no-nonsense, straight to the point and honest approach to become a winner in extremely competitive world
 - How to talk to anyone, anywhere and anytime? - The art of talking to anyone, even if you are not natural at social skills to grow your network and succeed in your life.
 - How to be interesting and make more friends? - A complete guide to get liked in real-life social network, earn respect and enjoy quality time with quality people

Mentor, Corporates & various Non-profit Organizations, September-2013 – Present

I'm a business mentor for various corporates & Non-profit Organizations , helping people who are starting their own businesses and those who want to prepare for their career.

Employment:

Choosing a Career, change a Career, Motivation (getting a job), Working with Colleagues, Getting Job Ready, Post Graduate Internships, Broader Career Horizons, Job Roles, Interview Skills

Business Startup:

Entrepreneurs, HR & People Support Systems, Marketing & Sales, Business Growth, Business Start Up, Networking, Business Planning & Strategy, Innovation & Research, Business Awareness, Building Networks

Training & Skills:

General Training, Business, People, Marketing, Customer Service, Choosing a Career, Returning to Study, On-job Training, Study skills, Communication Skills, Action Planning, Time Management, Goal Setting, Making Presentations

Well Being:

Bullying, Childcare, Relationships, Health & Well Being, Self motivation & Reliance

Sector Experience:

Audio Visual, Automotive, Built Environment & Construction, Business & Finance, Creative & Cultural, Health & Care, Hospitality & Tourism, Local Authorities & Public Sector, Manufacturing & Engineering, Retail, Sport & Leisure, Transport & Logistics, Wholesale

Author

- I have published 3 books and are being sold worldwide through www.amazon.com.
- 1. Conversational Hypnosis - The Easiest Guide - Communicate & Influence Powerfully
- 2. Conquer Your Procrastination & Get Your Things Done Easily - Proven strategies to increase your productivity dramatically and DOUBLE what you get done everyday
- 3. How To Be A Badass Winner - The exact, no-nonsense, straight to the point and honest approach to become a winner in extremely competitive world

Trainer & Consultant, National Group, Surat, India - May'2010-April'2011

As a Trainer, I delivered training programs on soft skills and motivational speeches.

- I have delivered training programs in 28 schools, 12 colleges and more than 50 corporate companies including Multinational organisations.
- Apart from training, my role also involved as a counselor which includes the responsibilities to help people to solve their emotional problems and to achieve their goals.
- I reluctantly moved on from National Group to be near to my family, as home based working was not possible.
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- **Training Venue Officer -St. John Ambulance, Leicester, United Kingdom - April '2007 - March'2010**
- Worked as a Training Venue Officer, the work involved delivering world-class service to various trainers and training companies with hiring appropriate rooms for training programs, providing training equipment and make sure they execute the event smoothly and comfortably.
- Also, to help the organization to increase sales through excellent customer service.

Academic Achievements

Post Graduate Diploma in Management studies (Level 7)

Birmingham International College, Birmingham, U.K.-2007-08

International Diploma in Hospitality Management 2004-2005 (NVQ Level 4) & NCFE Advanced Award in Hotel Management

Chichester College, Chichester-September'2004-March'2005

Professional Qualification

Master Practitioner of Neuro Linguistic Programming (NLP)-NLPPA
Certified

Mind Care Organization Ltd. UK-2009

Diploma In Hypnotherapy & Psychotherapy (DHP)

Mind Care Organization Ltd., UK -2009 Member Of Association of
Complete Mind Therapists (ACMT)

Instructor Certification (Certified Trainer)

Personal Development Associates, UK-2009

Unique Skills

- Accelerated Learning Techniques to make students **understand easily and memorize for long time**
- Teaching/Coaching style based on **Real life Examples, Stories, Games and Case Study**
- **Creative ways** to improve **concentration and memory**
- Ability to bring and capture **attention of entire audience for longer hours**
- Unique ways to **motivate students** to perform better
- Amazing skill to make the learning process **more easier and joyful for participant so** that they can learn stress-free and feel motivated
- Master Practitioner of Neuro Linguistic Programming (NLP) which is described as **the most powerful tool** for the change in human behavior and thought patterns that exists in the world today
- Expertise in **Understanding Language and Behavior** Pattern to influence others
- Exceptionally **strong communication & Presentation skills**
- Knowledge of Application of Cutting Edge Sales & Persuasion Techniques
- Wonderful **sense of humor**

Interests & Passion

- Help Individuals to Achieve true potential and Transform the Life
- Meeting new people and share knowledge
- Writing articles
- Going for a long walk

Reference

Dr. Kiran Pandya

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CS Pawan Baid

Committee Member of Board

ICSI Surat Chapter

Surat

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